

## IMPORTANT INFO

Property Manager  
Ashely Smith  
Phone: (419) 214-6943

Certified Occupancy Specialist  
T.Ericka Mallett  
Activity Coordinator  
Levon Rayfrod  
Phone: (419) 214-3850

Maintenance  
Phone: (419) 214-6943, press option 1



# PARWOOD APARTMENTS

## July 2022 NEWSLETTER

It's July!! Stay cool and hydrated. Happy 4<sup>th</sup> of July.

### ANNOUNCEMENTS

Please note that visitors **cannot** park in the parking garage. The garage is for residents and employees only.

Do not leave food items in the laundry room to give away. Any unopened food products that you do not want, please see Ashley to donate them.

As a reminder, work orders during business hours must be placed through the maintenance line, (419) 214-6943, then press option 1. For emergency work orders after hours, please call 1-844-714-6246



### FOOD BANKS

- Mosaic Ministries located at 1842 Broadway St. serves a hot meal on Sundays at 6:00pm (following a worship service) and free groceries at 6:30pm. On Tuesdays, they serve a hot meal at 5:30pm, followed by free groceries at 6:00pm.
- Vision Ministries Assembly of God located at 1630 Broadway St. serves hot meals every Monday, Wednesday & Friday at 5:30pm. They also provide take-home boxes for families. Phone number is (419) 242-0140

### OTHER RESOURCES

- FREE GED classes hosted by Penta Career Center. Toledo Library branches to host include the Main, Mott, South, Washington locations. Please call (419) 661-6182 to find out more/register.

These seminars and workshops are free for attendees!



WERE HAVIG A COOK- OUT ON JULY 1<sup>ST</sup>, 2022 AT 2PM-4PM, IN THE COMMUNITY RM.

- WE HAVE BINGO EVERY MONDAY FROM 2PM-3PM.
- COMMODITY 'S ARE THE SECOND TUESDAY OF THE MONTH
- WE WILL HAVE COFFE AND DOUNUTS EVERY OTHER FRIDAY STARTING JULY 8, 2022 AT 10-11AM

IF YOU DON 'T HAVE AN EMAIL, WE WILL OFFER COMPUTER CLASSES TO HELP YOU SET UP AN EAMIL AND ALSO AN ONLINE ACCOUNT FOR SOCIAL SECURITY PLEASE CONTACT THE OFFICE IF YOUR INTERESTED.

WE WANT TO DO A CAKE DECCORATING CLASS THE DATE IS PENDING BUT IF YOUR INTERESTED PLEASE LET MS. RAYFORD.

## **DATES TO REMEMBER – July 2022**

Please review the bulletin board for the calendar of events. We will be having different activities throughout the month. For any questions or concerns, please speak with the Activity Coordinator or call her at (419) 214-3850.

May 1<sup>st</sup>: Rent is due.

May 6<sup>th</sup>: Late fees begin.

**The Toledo Library Book Mobile will be on-site at the circle drive every other Tuesday, from 2:00pm to 2:45pm. Be sure to head down there to snag a membership, pick up a new book or rent a movie!**

### **Reminders**

#### **Rent/Account Balances:**

Please remember that your rent is due on the first of each month with a grace period until the 5th day of the month. You have options to submit rent/balances timely on the resident portal (please see Ashley if you'd like to schedule an appointment to create a resident portal) or at the office drop box with check or money order. If you have issues with submitting payment of a charge other than rent, contact the office to discuss. A payment arrangement could be granted. If your rent is late, include late fees or your rent will be returned to you.

#### **Trash/Dumping:**

The staff at Parqwood works hard to keep the building clean, safe, and sanitary, so please do your part to maintain it.

Please refrain from dragging your garbage in the halls – this can cause the bags to break, resulting in substances leaking from the bag.

If you have furniture or big items you would like to dispose of, please be sure that they can be properly placed inside the trashcans in the parking garage. If they are unable to fit, you **MUST** contact the office and arrange to have the items removed. A large dumpster will need to be ordered so that you can throw away your large items properly. If we discover that you have dumped any items in places other than the dumpsters, you will be fined a fee.

#### **Unauthorized Guest:**

Per your lease agreement your guest can't stay more than five calendar days out of a month, if your guest stay longer then this will be considered an lease violation.

#### **Noise:**

Please be courteous to your neighbors and keeping your noise down.